

St Paul's CE (VC) First School Coven



Zero Tolerance Policy

Adopted by the Governing Body

on 5th February 2018

Next review: February 2019

Relating to the behaviour of adults in school

Introduction

All members of a school community are entitled to be able to work, study or visit without fear of verbal or physical assault. It is the purpose of this policy to promote and support this entitlement and provide guidance to all school stakeholders as to how this might occur.

Underlying Principles

- The relationship between parents/ visitors and this school are greatly valued; partnership working is seen as enhancing the education of pupils in the school.
- Parents and visitors are welcome to come into school to discuss matters of concern with members of staff.
- All meetings held in school are by mutual consent.
- All meetings will take place in an atmosphere of mutual respect and trust.
- School staff and parents/visitors will act reasonably and responsibly in dealing with issues of concern.
- Parents with concerns / complaints about pupils other than their own should not deal with the pupil in question but should address their concerns to a member of school staff.
- All parties will work together to resolve difficulties, even when they relate to matters of a personal nature.
- Parents should allow the school a reasonable period of time to investigate complaints / concerns, in compliance with the schools complaints procedures.
- Acts of an intimidating or threatening nature face to face or over the telephone will not be tolerated.
- Offensive or abusive language face to face or over the telephone will not be tolerated.
- The school will not tolerate the use of mobile phones, the email system, or the internet for illegal or inappropriate activities such as citing confidential information about other employees, the school or its customers or suppliers.

'Parents' refers collectively to parents, guardians, other family members

The above principles will be recognised and put into practice in contacts between school and parents both face to face and over the telephone. St Paul's First School operates a Zero Tolerance Policy towards breaches of the above principles.

While school is in session, entry for visitors is restricted to a single point, manned at all times. When this is not possible, the outside door is kept locked and visitors should ring the entry bell to gain admittance.

Visitors are monitored and are always escorted while on the premises. Hosts are responsible for visitors during their stay.

If a visitor enters the premises and refuses to leave, this behaviour may give rise to a criminal offence. Staff will request the person to leave the premises but should not place themselves in a position of risk. If violence is threatened, if there is a breach of the peace, or a likelihood of this, the police will be informed by an emergency call.

Meetings with parents or visitors will be through an appointment system for general enquiries, support and advice. However, it is recognised that emergency meetings may need to be convened at short notice and in this case all parties will endeavour to meet at the earliest opportunity.

Where parents or visitors do not conduct themselves in an appropriate manner during meetings or discussions the meeting should be terminated and the parent / visitor asked to leave the premises. Should the discussion be over the telephone the caller will be advised of the schools Zero Tolerance Policy and the call will be terminated if appropriate. Where conduct has been such as to warrant it, the police may be informed. The school may instigate proceedings (through the Legal Services Department) to ban persons acting in such a manner from the school premises.

A record will be maintained in school of all incidents involving intimidating or threatening behaviour towards staff. The school will notify parents of this policy on a regular basis and display the poster in prominent positions around the school.

This policy will be reviewed on an annual basis or when legislation makes this necessary.

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Zero Tolerance Policy

Our staff and pupils have the right to work and learn in a safe and supportive environment.

Violence towards staff is a crime - the Governing body will take action against anyone who behaves in a violent or abusive way towards staff. A copy of the Zero Tolerance Policy is available upon request in the school office.

Behaviours unacceptable on school premises are:

- Screaming, shouting and loud intrusive conversation.
- Malicious allegations towards other Parents, Staff, Governors, Visitors
- Threats or threatening behaviour
- Offensive language
- Intimidating behaviour - verbal or non-verbal
- Harassment, bullying towards staff
- Inciting hatred and hostility towards other
- Wilful damage to property
- Theft
- Violence towards persons or property
- Derogatory, sexist, racist remarks

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WELCOME TO OUR SCHOOL

NOTICE TO
ALL PARENTS, VISITORS
AND CHILDREN AT
ST PAUL'S CE (VC) FIRST SCHOOL

This is a

ZERO TOLERANCE ZONE

Inappropriate language, threats or acts of aggression towards staff will not be tolerated on these premises.

Anyone behaving in such a way will be asked to leave; they may receive a ban from the premises and their behaviour may be reported to the police.

