

# Minutes of Parent Forum

Held on: Friday 26<sup>th</sup> May 2017



<p><b><u>Present:</u></b></p> <p>Karen Roberts (Headteacher)</p> <p>Sonia Cheal Amie Morgan Yvonne Kinson Mary Edge Kathie Vickers</p>	<p><b><u>Apologies:</u></b></p> <p>Lorna Jones (Vice-Chair of Governors) Tracy Baldwin-Jackson</p>
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Agenda Item	Discussion	Action By whom
<p>Welcome</p> <p>Outline Purpose</p>	<p>Miss Roberts shared the agenda for the meeting.</p> <p>Discussion about class representatives for next academic year. All parents were happy to do it again but we agreed that we would offer it out to all parents again in September to give others the opportunity to stand.</p>	<p>KR to send letter to parents in September to offer to all parents.</p>
<p>Actions from Previous Meeting</p>	<p>Community Day has been planned for July. YK has arranged for a team to come into school to help with the multi-sensory garden.</p> <p>Web site lists. Some classes have received these, others haven't.</p> <p>Spelling workshop for parents has not run this</p>	<p>KR to remind all teachers to send these out.</p> <p>This will be rearranged for September.</p>

	<p>term due to staff illness.</p> <p>Panto booking for Christmas 2017.</p> <p>Handwashing competition - some parents were not aware of this.</p> <p>EY gate is still not being opened at 8:45am.</p>	<p>ME to contact the theatre regarding possible dates/prices.</p> <p>KR explained it had been on the newsletter for a few weeks. KR to ask MRs Langford to send a letter to remind children &amp; parents.</p> <p>KR to speak to EY staff to request the gate is open promptly at 8:45am.</p>
<p>Communication between school and home</p>	<p>There have been some issues recently with communication &amp; inconsistency in letting parents know about events in school/reminders.</p>	<p>KR has asked the office to send text reminders at least one day before events to ensure that parents have plenty of notice.</p> <p>Invitations into school for workshops and assemblies should come from the class teacher in the first instance, with reminders in the newsletter and a text reminder the day before.</p>
<p>What is working well in the school?</p>	<p>Positive feedback from parents about the recent SATs and Phonics workshops. Parents liked having the choice of times during the day and after school. Parents felt the workshops were informative.</p> <p>Parents felt that the Y2 SATs had been handled well by the school and that the children had not felt worried by doing them.</p> <p>The recent coffee morning had been a success and parents enjoyed being able to sit with their children.</p>	

	<p>Early Years parents like the regular emails with examples from the children's learning journeys.</p>	
<p>What improvements could be made?</p>	<p>Communication between home and school.</p> <p>Scooters and bikes on the playground have become a problem and there have been some near accidents.</p> <p>Home time - there have been some concerns regarding the main gate being opened at 3:15pm as the KS2 children are dismissed. This is making it difficult for parents collecting children from Rec/Y1 to get round to the classrooms.</p>	<p>See above.</p> <p>KR to ask Mrs Richards to put a reminder in the newsletter to ask parents to leave bikes and scooters in the 'park station' before entering the gate.</p> <p>KR to ask the office staff to open the gate at 3:10pm to allow parents to filter round before the doors are opened and the children are dismissed.</p>
<p>AOB</p>	<p>Green Cross Code - this was raised in relation to the Y4 children and the majority of them having to cross roads when they catch the bus to Brewood. KR explained that the road safety team were due in school in March 2017 to do a road safety programme called 'Stepping Out' with the children but this had to be cancelled due to illness within the road safety team.</p> <p>Car parking - this issue was raised by parents who use the before and after-school club and parents had asked if they could start to use the school car</p>	<p>KR has already booked the scheme for next year and will ask the Y4 team to do some work on the Green Cross Code with Y4 before they leave in the summer.</p>

	<p>park again now that the building work had finished. KR explained that unfortunately the car park would remain for staff use only, as is the case in most Staffordshire schools. With the Nursery class moving back into their old classroom in September, the safety on the car park will be a priority.</p> <p>Year 4 Leavers party - several options were discussed. The cost of the bowling had increased from previous years.</p>	<p>ME to speak to Y4 children to ask them what they would like to do for their party. KR/ME to arrange a letter to go out to parents with information.</p>
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